

COUNTY COMMISSIONERS
REGULAR SESSION
January 16, 2018

The Grant County Board of Commissioner's met in regular session on January 16, 2018 at 2:00 p.m. in the Grant County Complex Council Chambers at 401 South Adams Street, Marion, IN.

In attendance were Commissioners Mike Burton, Mark Bardsley and Ron Mowery. Also present were Auditor Roger Bainbridge, Commissioner's Secretary T.C. Hull and Financial Deputy Patti Pyle.

Commissioner Burton called the meeting to order at 2:00 p.m.

Commissioner Ron Mowery led in prayer.

Commissioner Mark Bardsley led the Pledge of Allegiance.

Claims

Commissioner Bardsley stated we have preapprovals of claim docket #10748, 10749 and 10750 and move to ratify the payments. Second from Commissioner Mowery; motion carried 3-0.

Commissioner Bardsley stated the single preapprovals Cardmember Services reference Data Processing \$4172.27, Gas City Utilities for the Highway Department \$923.92 & Walmart Community reference EMA Volunteer Services/Garage & Motors \$898.00 and move their ratification. Second from Commissioner Mowery; motion carried 3-0.

For the claim dockets for this week moved the approval of invoice edit reports #10763, 10764 & 10765. Second from Commissioner Mowery; motion carried 3-0.

Minutes

Mark Bardsley made a motion to approve the minutes from November 6, 2017 as presented. Second from Commissioner Mowery; motion carried 3-0.

Payroll

Commissioner Burton requested the following be entered into the minutes. Recalling that the Health Department closed their offices on Friday December 22, 2017 at noon and also Friday December 29th. The payroll for December 22nd had been approved. The problem was it was stated on the time sheets that the employees worked when they had not, that carries the potential of a criminal charge. The Commissioners contacted the State Board of Accounts and was told that the Health Department can file amended time sheets to change the time worked to show earned time of Comp or Vacation. This would not change the pay amount received; it would adjust their time reports accordingly. The amended time sheets should be documented as amended or corrected and both the amended and original forms should be kept for the audit. Mr. Burton has instructed Tammy Miller to do this because when the State Board of Accounts does the Audit for 2017 they will review those. For the December 29, 2017 payroll preapproval for today will be preapproved with the condition that the time sheets for

December 29th would show the appropriate notation that it was earned time or vacation and not that they didn't work. This could potentially be a very serious issue we have been told should corrections not be made. When the Commissioners shut the building down like was done on Friday afternoon it can be noted as worked because we are officially allowing the time off. Commissioner Burton noted the other thing is the Commissioners do not control departments when their offices are open, we provide the office space and set the office hours which are 8:00 am to 4:00 pm Monday through Friday, but if an office chooses not to open that is on them. Commissioners are in charge of Highway, Maintenance, Janitorial, Veteran Affairs & EMA departments. Commissioner Bardsley verified that the records have been corrected.

Commissioner Bardsley stated based on the corrections of the payroll for pay on 1-12-2018, would move that we ratify the preapproval with the notations that have been made by the President. Second from Commissioner Mowery and the motion carried 3-0 with Commissioner Mowery adding that we did get some push back about being inconsistent in the way this was enforced and suggested that this be discussed during the next Elected Official/Department Head meeting because feels communication could have prevented some of that confusion and misunderstanding.

Commissioner Burton noted that under the IT Report we would hear from the IT Director on some purchases and Kevin Hicks would be making a request for a Credit Card for the IT Department. Also under New Business would be adding an item of business it is noted as I. Renew the Contract for Janitorial Oversight.

Communications and Board Updates (Elected Officials, Boards, Special Committees)

Maintenance Director-Vince Beneke explained we have two boilers at the Juvenile Center that are in need of some PM work and our Insurance Company sent out an Inspector and found some things that need to be taken care of as well which are included on the quote.

Commissioner Burton noted that by going with Vince's suggestion will save quite a bit of money. Vince added that Bischoff Plumbing's estimate was \$35,000 to 40,000 per boiler to replace and this should get us up to another 5 years. Commissioner Burton stated we have quote #99 for \$2400.00 and quote #100 for \$2300.00. Commissioner Bardsley stated cost for replacement is prohibited for us so makes sense to repair.

Motion by Commissioner Mowery to approve this request. Second from Commissioner Bardsley; motion carried 3-0.

IT Department

Marcus Elliott explained he had 3 items today. Starting with the largest which is Server Monitoring Software with Coronas. Once we buy it we own it then will only pay for support and upgrades. It is 2 payments of \$14,933.30 so we pay ½ this year and ½ next year. It will be paid for from Data Processing/Contractual Services.

Commissioner Bardsley made a motion to approve the agreement and make 2 payments one in 2018 and one in 2019. Second from Commissioner Mowery; motion carried 3-0.

Next is support for our Replication and Sight Recovery. It is a three year plan with an annual cost of \$6,218.38 and doing it this way we will save \$848.32. Commissioner Bardsley inquired as to who this was with. Mr. Elliott answered Presidio.

Commissioner Mowery made a motion to approve. Second from Commissioner Bardsley; motion carried 3-0.

Mr. Elliott requested to purchase two new Microsoft Service Pro computers for IT chose these machines because they are portable and will allow them to work on the go. Cost for both with the warranty is \$2079.90.

Commissioner Bardsley made a motion to approve the purchase of the two Microsoft Service Pros as presented for \$2079.90. Second from Commissioner Mowery; motion carried 3-0.

Kevin Hicks explained they would like to get a credit card for the IT Department to facilitate training and lodging purposes. There was some discussion on what it would be used for, how often and who would be responsible for payments.

Commissioner Mowery made a motion to approve the request. Second from Commissioner Bardsley; motion carried 3-0.

Highway Department

Tony Smith Highway Safety Director explained Superintendent David White is in Fort Wayne today, trying to get Federal Aid money for Bridge #254 Pennsylvania Street.

Mr. Smith stated we will be having the Stone & Fuel Bid opening at the February 5th meeting.

Mr. White is working on getting some prices for a new pickup truck to trade in the 2011 in before it gets to the 100,000. Mile mark as the trade in value decreases significantly.

Mr. Smith stated he had given the Commissioners the Recycle End of Year Report.

Mr. Smith explained the last 2 weeks they have been plowing snow and have gone through about 1000 tons of salt and sand in the last 3 weeks. Commissioner Bardsley inquired as to what degree our salt will not melt. Mr. Smith explained the salt we use works to 20 degrees; we use a salt sand mixture that helps. The treated salt that melts down to 20 below is about \$20 more per ton.

Old Business

Assessor-Gary Landrum needs Nexus Agreement signed. Commissioner Burton noted it was already approved and we just needed to get it signed.

New Business

A. Covered Bridge Certification-Highway Safety Director Tony Smith stated we do this every year stating we have a covered bridge and we get some funds from the state.

Commissioner Bardsley made a motion to approve our Covered Bridge inventory of 1. Second from Commissioner Mowery; motion carried 3-0.

B. Grants Submission-Chris Cunningham explained we have the 1006 applications for Community Corrections that we do every year and explained the summary sheet provided which includes Court Recidivism Reduction-\$174,299.00 that pays for a Screening Officer and Jail Reentry Officer. Adult Probation Services-Adult Probation Officer that serves level 6 felons for \$82,800.00 which also includes some classes. Jail Treatment Program- \$52,500 that covers treatment in jail for Male & Female through Mile Stone Addiction Services. Prosecutor Diversion Position-\$69,355 pays for a Probation Officer to work with the Prosecutor's Office on diverting first time level 6 offenders. The total for the 1006 applications is \$378,954.00. Next is the General Community Corrections that covers Home Detention, Reentry Court and Day Reporting positions salaries & benefits \$839,264 there is also \$64,000 to covers a Field Officer position. The Grant Total of the applications is \$1,785,824.00 which includes the Project Income dedicated funds of \$503,606 Community Corrections \$903,264 and 1006 \$378,954. Judge Kenworthy expressed her full support and Commissioner Bardsley made a motion to approve the presentation for the total amount of Grants \$1,785,824.00. Second from Commissioner Mowery; motion carried 3-0.

Mr. Cunningham explained the other Grant is Juvenile Detention Alternatives Initiative for \$84,747.00 covers coordination and alternatives to detention. Judge Kenworthy is the Vice Chairperson of our Community Corrections Advisory Board and Mr. Cunningham will be submitting a letter about an advisory board appointment.

Commissioner Bardsley made a motion to approve the Juvenile Detention Alternative Initiative Grant application in the amount of \$84,747.00 as presented. Second from Commissioner Mowery; motion carried 3-0.

C. SRI-Zack Hughes is filling in for Joe Edwards provided packets stating we have done this a few times. Commissioner Bardsley stated we are using addendums again and we had asked for a full contract. Auditor Roger Bainbridge stated we did receive a full contract last year. Commissioner Bardsley acknowledged that stating technically this would be the first addendum to the most recent contract. Commissioner Burton mentioned the Commissioner Tax Certificate Sale date is set for April 4th checking with the Auditor's Office to see it that works. Auditor Bainbridge and April Legare agreed to this date. Commissioner Burton mentioned he had been asked about out of county and out of state buyers being permitted to participate and verified that the Minimum Bid would remain the \$200.00. Commissioner Mowery expressed his disappointment with his personal experience with a tax sale a few years ago, discussing buyers out of county, state and country that buy properties that continue to deteriorate and become more of a burden than an asset. Following additional discussion on the options available to the county Commissioner Burton stated this will need to be approved by a resolution Establishing the Intent to Conduct a Commissioners' Sale to Sell Tax Sale Certificates For Properties That are Severely Delinquent in Payment of Property Taxes. Commissioner Bardsley made a motion to approve Resolution 1-2018 as presented with intent for the President to sign the SRI Service Agreement. Second from Commissioner Mowery; motion carried 3-0.

D. Public Defender Board Appointment-Commissioner Bardsley explained Rodney McKeller a retired police officer is interested in serving the community and feels he would be a great asset. Commissioner Bardsley made a motion nominating Rodney McKeller as the Commissioner's

appointment to the Public Defender Board. Second from Commissioner Mowery; motion carried 3-0.

Appointment to Health Board-Commissioner Bardsley stated one of the categories for appointment is a dentist and he has spoken with Dr. Chad Lighty who agreed to serve if elected. Commissioner Bardsley made a motion to approve the appointment of Chad Lighty who would serve until the end of 2018 and then there will be a new 4 year term to consider. Second from Commissioner Mowery; motion carried 3-0.

E. Veteran's Affairs-Request for Credit Card Commissioner Burton explained the card is needed for travel and various things for the office.

Commissioner Bardsley moved to approve the request for the Veterans Affairs Office to have a credit card. Second from Commissioner Mowery; motion carried 3-0.

F. Microvote Agreement-Commissioner Burton stated we do this annually for the Clerk's office, to update everything for the election.

Commissioner Bardsley added that for the next 3 years 2018, 2019, 2020 we have a 3 year run on our election process the County this year, City next year & back to a Presidential in 2020 so we have to keep things up and running.

Commissioner Mowery made a motion to approve. Support from Commissioner Bardsley; motion carried 3-0.

G. Purchase of Copiers-each year copiers are replaced in various departments as they become 7 years old or have a million copies, this year will be the Area Plan and Highway departments. The cost for both is \$15,290.00 paid from the CCD.

Commissioner Bardsley made a motion approving new copiers for the Area Plan Office and Highway Department for a total cost of \$15,290.00. Second from Commissioner Mowery; motion carried 3-0.

H. Request to Use Right of Way in Glendale Addition-Commissioner Bardsley explained there is some work being done on Knopp Ditch and the request is to use County property to access the repair area. Wayne Smock-1997 W 500 S Marion spoke explaining the process taking place and adding landowners to the North and South are willing for work to be on their properties as well. Commissioner Mowery made the motion allowing use of County property and Right of Ways. Second from Commissioner Bardsley; motion carried 3-0.

I. Janitorial Oversight Contract Renewal-Mr. Burton explained this is Janitorial Supervision with Dawn's Cleaning Solution the agreement for 2018 is January 1st to December 31st at the rate of \$25 per hour up to 100 hours per month.

Commissioner Mowery expressed his satisfaction with everything that she has done making a motion to approve the agreement. Support from Commissioner Bardsley; motion carried 3-0.

Public Comment

Commissioner Bardsley noted that there will be a Board of Finance meeting on January 22nd at 2:00 pm. Commissioner Burton stated that is a public meeting and the next regular meeting for the Commissioners will be on Monday February 5, 2018 at 2:00 pm recessing the meeting at 3:04 pm.