

**COUNTY COMMISSIONERS**  
**REGULAR SESSION**  
**November 20, 2017**

The Grant County Board of Commissioner's met in regular session on November 20, 2017 at 2:00 p.m. in the Grant County Complex Council Chambers at 401 South Adams Street, Marion, IN.

In attendance were Commissioners Mike Burton and Mark Bardsley. Commissioner Ron Mowery was absent. Also present were Auditor Roger Bainbridge, Commissioner's Secretary T.C. Hull and Financial Deputy Patti Pyle.

Commissioner Burton called the meeting to order at 2:00 p.m.  
Commissioner Bardsley led in prayer.  
Auditor Roger Bainbridge led the Pledge of Allegiance.

**Claims**

Commissioner Bardsley noted the preapprovals from last week invoice edit reports #10662, 10663 and 10664 and moved the adoption of those preapprovals as presented. Second from Commissioner Burton; motion carried 2-0.

Commissioner Burton announced that Commissioner Ron Mowery could not be with us today; he had some surgery last week and is recuperating at this time.

Commissioner Bardsley stated we also have individual preapprovals authorized last week and move the approval of Redman Excavating in the amount of \$50.00, Keith Sullivan Excavating in the amount of \$50.00, Clark Farm Drainage in the amount of \$50.00 as well as payment to Tim Grant in the amount of \$180.00. Second from Commissioner Burton; motion carried 2-0.

Commissioner Bardsley stated we have invoice edit reports for this week #10668, 10669 and 10670 and move their approval. Second from Commissioner Burton; motion carried 2-0.

**Payroll**

Commissioner Bardsley made a formal motion to approve the preapproval of payroll from last week. Second from Commissioner Burton; motion carried 2-0.

**Minutes**

Commissioner Burton stated neither he nor Commissioner Bardsley had a chance to review those so they will just hold them and approve them later once they have had a chance to review them.

### **Communications and Board Updates (Elected Officials, Boards, Special Committees)**

Commissioner Burton reported that Tuesday through Wednesday of next week November 28th to 30<sup>th</sup> is the annual Commissioners Conference at Keystone at the Crossing in Indianapolis and the Commissioners will be attending.

Commissioner Burton asked HR Director-Tammy Miller to explain the changes in the County Health Plan for 2018.

Tammy explained we will be going from UMR to Anthem. Also the employees will have a 25% increase to deductions every paycheck, the retiree's will have a \$30 monthly increase. The deductible in 2018 will be \$2500.00 per person; it was \$1500.00 in 2017 and the Family deductible was \$3000.00 in 2017 and will be \$5000.00 in 2018. The out of pocket per person in 2017 is \$5000.00 and will be going to \$6000.00 in 2018. The out of pocket for Family in 2017 is 10,000.00 and it will be going to \$12,000.00 for 2018.

Commissioner Burton stated the reason for this is the costs for Health Insurance has been going up more than expected and they are hoping this will help the county contain costs.

Commissioner Bardsley made a motion to approve the presentation and adopt it as the 2018 schedule. Second from Commissioner Burton; motion carried 2-0.

### **IT Department**

Marcus Elliott stated he has a few items and will start with the biggest.

Annual Anti-Virus Renewal-was previously all separate, but now has combined the anti-virus, web filter protection, email protection and our ransom ware protection at a cost of \$25,012.25 for 1 year. Commissioner Burton inquired as to where it would be paid from: Mr. Elliott stated it is for next year and would come from Data Processing/Security Software. Commissioner Bardsley asked with the bundling of them assuming we were saving some money. Mr. Elliott explained yes a couple grand.

Commissioner Bardsley made a motion to approve the anti-virus renewal at \$25,012.25 as presented. Second from Commissioner Burton; motion carried 2-0.

Annual Support for our KnowBe4 the program we use to teach users about ransom ware & phishing. We will have our users taking an online course to educate them in the upcoming year. They did give us a 20% discount and the total cost is \$5884.25. This will come out of the budget for next year Data Processing/Security Software.

Commissioner Bardsley made a motion to approve the KnowBe4 programming and that the IT Department works with the Commissioners to develop a policy requiring all employees do this and be checked off. Second from Commissioner Burton; motion carried 2-0.

New website is ready to go live in next couple weeks. For them to host it for the next 5 years and the SSL security certificate it is a total of \$600.00. This will work with Darren Bates webpages as well. This will come out of Data Processing/Contractual Services.

Commissioner Bardsley made a motion approving the 5 years for \$600. Second from Commissioner Burton; motion carried 2-0.

Solar Lens annual renewal the software we use to monitor the network. We get alerts if it slows down or stops working. The total cost is \$656.64 coming from Data Processing/Contractual Service.

Commissioner Bardsley moved to approve the network monitoring program for \$656.64 as presented. Second from Commissioner Burton; motion carried 2-0.

Looking to buy a new computer for Kevin Hicks what he has been using is having several issues and would like to replace it with one on par with other IT employees. The total cost is \$670.50 and would come out of Data Processing/Equipment.

Commissioner Bardsley made the motion approving the new purchase for the IT Department. Second from Commissioner Burton; motion carried 2-0.

Kevin Hicks – IT requested to renew the Word Systems maintenance contract. It is used for the Grant County 911 system recording of 911 calls and the radio logger. To cover the Sheriff's department for 1 year it is \$5757.82. Commissioner Bardsley asked where this would be paid from and it was decided it would come from the 911 budget.

Commissioner Bardsley made a motion to approve a positive recommendation to the County Council regarding the record logging for the 911 system as presented at the amount of \$5757.82. Second from Commissioner Burton; motion carried 2-0.

### **Highway Department**

Superintendent David White stated he has the contract agreement for Bridge #254 with Butler Fairman & Seufert not to exceed \$1300.00 approved last meeting. It is for the application for the Federal Aid job we are looking at needs signatures and it was submitted to INDOT today.

Update on county road 500 North the bridge going over the river was open last Friday. The final inspection will be next Thursday at 3:00 pm.

Stone Road they are paving today, installing the guardrail tomorrow and will have it open by Wednesday afternoon and will finish the project at a later date.

The approach on the Salt Barn was poured today so that is about completed.

Superintendent White explained he had ordered a truck chasee and a truck bed a month ago, the truck was 114,878.00 and the bed and hydraulics was about 46,000. He would like to order another one identical to that. There is a balance of approximately \$106,953.00 in Equipment that he would encumber and the rest approximately \$54,000.00 from next year's funding. Commissioner Bardsley made a motion to approve the purchase of the vehicle as presented. Second from Commissioner Burton; motion carried 2-0.

Mr. White explained to Commissioner Bardsley that he had spoken with the gentleman that contacted him while he was in Africa last week, and will get that taken care of.

### **Old Business**

Commissioner Burton stated reviewing a request for an Ordinance submitted to the Commissioners by Dewayne Rogers, an Ordinance establishing Civil Rights of United Nations Emergency Management Program. We checked with our Attorney and with what was requested we do not have the authority to approve it, so we cannot and will not act upon it. Mr. Rogers requested and received his packet back.

### **New Business**

A. Area Plan-Larry Strange explained this is a variance request to allow an accessory building be built 12 ft. from the right of way line at 963 Eva Lane, Upland instead of the required 50 ft. adopted in 1965. Our setback requirement would be 30 ft. It is a small subdivision outside Upland the property is back on a corner and no indication of problems from other property owners. The request states placing the building on another part of the property would require another driveway and removal of several large trees. Staff recommends approval. Commissioner Bardsley noted that with the dead end and that the street doesn't look like it would ever be extended into the farm field, he doesn't see any objection approving. Commissioner Bardsley made a motion to for a favorable recommendation for the request at 963 Eva Lane, Upland IN as presented. Second from Commissioner Burton; motion carried 2-0.

B. Staffing & Operations Study-Commissioner Burton talked about the County's tight financial situation going into 2018 and 2019. The Commissioners and Council are working together to look at staffing and operations to try and contain costs and in some areas even looking at reductions. Waggoner Irwin Scheele & Associates out of Delaware County will do a staffing and operations review and report back to the Commissioners and Council. Several years ago 2 studies were done however the Council never acted upon it. If the Council does not act then we in a sense wasted our money, however some Council members have stated that after the first of the year there will be meetings with various Elected Officials and Department Heads looking at ways to cut cost. This agreement will provide an independent review and cover other things making sure the County is abiding by the Fair Labor Standards Act. The total cost is not to exceed \$39,460.00 and will take 5 to 6 months to complete. The funds will come out of the Commissioners budget which can be done if we go before the Council for some transfers. Commissioner Bardsley stated he feels this study will help us be more efficient and effective in the way we do business and is in favor of it. Commissioner Burton acknowledged the presence of Council member Mike Roorbach and asked if he had any comments. He stated he is just observing today.

Commissioner Bardsley made a motion to approve this consulting service agreement and that it not exceed \$39,460.00. Second from Commissioner Burton; motion carried 2-0.

### **Public Comment**

Mike Roorbach-County Council member stated he didn't want to comment until after a motion was passed and just wanted to state that this is a cooperative thing and the Council is 100% behind what you are doing. He stated he appreciates what the Commissioners are doing.

Commissioner Burton stated the next meeting will be Monday, December 4<sup>th</sup> at 2:00 pm and recessed the meeting at 2:35 pm.